

GARDNERVILLE TOWN BOARD

FINAL AGENDA

July 6, 2004

The **Regular** meeting of the Gardnerville Town Board will be held on Tuesday, July 6, 2004, in the Gardnerville Town Hall, 1407 Highway 395 North, Gardnerville, Nevada 89410, beginning at **4:30 p.m.** Copies of the agenda are posted at the following locations prior to the meeting day: Gardnerville Administrative Office, Gardnerville Post Office, Raley's Market, and Scolari's Market, Gardnerville, Douglas County, Nevada and on the website <http://town.gardnerville.nv.us>. **ALL ITEMS ON THE GARDNERVILLE TOWN BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION.**

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Office in writing at the Town of Gardnerville Administrative Offices, 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

NOTICE RE: NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on this evenings agenda, and determines that each Rule which is on tonight's agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on tonight's agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Every attempt will be made to follow the above schedule. However, actual times may vary due to the amount of discussion to be covered. The Board reserves the right to take items in any order to accomplish business in the most efficient manner.

- **Call to Order – Pledge of Allegiance-Paul Lindsay**
- **Approval of the Agenda**
- **Approval of Previous Minutes-June 1, 2004 Regular Board Meeting**
- **Discuss Good News in Gardnerville**
- **Public Comment on Any Item Not on Tonight's Agenda-No Board Action**

TOWN BOARD PROCLAMATIONS, RESOLUTIONS AND AWARDS

1. Discussion and possible action on Resolution No.04-125-01 thanking Anet Sewell, Chairperson of the 125th Birthday Advisory Committee.
2. Discussion and possible action on Resolution No. 04-125-02 thanking Bob Anderson, Chairperson of the May 15 and 16 Kid's Weekend.
3. Discussion and possible action on Resolution No. 04-125-03 thanking Robbie Robinson, Chairperson of the May 22 and 23 Club Weekend.
4. Discussion and possible action on Resolution No. 04-125-04 thanking Grace Bower for her volunteer work in the 125th Birthday Celebration events.

APPOINTMENTS

5. Discussion and possible action on street sweeping and litter in the vicinity of 1367 Apollo by Sonja Donaldson, resident (agenda item requested by Ms. Donaldson, (approx 5 minutes)
6. Update from the Gardnerville Business Association (approx 5 minutes).
7. Discussion and possible action on acceptance of offsite improvements for Arbor Gardens Phases 2 and 3 (approx 5 minutes).
8. Discussion and possible action on a design review for Carson Valley Medical Center/Office, DA 04-102, 1107 Highway 395, APN 1220-20-610-010 (approx 15 minutes).
9. Discussion and possible action on a Master Plan Amendment and Zone Change, DA 04-089, 1424 Toler Lane, APN 1320-34-002-001, H & S Construction, Inc.(approx 20 minutes).
10. Discussion and possible action on a PD-05-005, a Planned Development to establish a SFR-8000/PD (single family residential, minimum 8,000 square-foot parcel size, a MFR/PD (multi-family residential, minimum 9,000 square foot

parcel size, and a PF/PD (public facility planned development including a tentative subdivision map, H & S Construction, Inc., APN 1320-34-002-001 (approx 30 minutes)

CONSENT CALENDAR

Consent items may be pulled at the request of Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed at beginning of the Administrative Agenda. All items shall include discussion and possible action.

➤ Motion to approve consent calendar.

TOWN DEPARTMENTS

11. Approve Health and Sanitation Monthly Report
12. Approve Public Works Monthly Report
13. Approve Parks and Recreation Monthly Report.
14. Recommend approval of a Douglas County Outdoor Festival Entertainment Event application for the Minden/Douglas Elks Lodge #2670, for the Elks Summerfest XI Carnival July 12 through July 19, 2004.
15. Approve a town special events/street closure application for residents of Granborough Drive between Petar and North Marion Russell for a July 3, 2004 block party and waive the \$100 Town fee.
16. Approve a town special event/street closure application for the Douglas County Building Industry Association for Promoting Business in Douglas County on July 10, 2004 and waive the \$100 Town fee.
17. Recommend approval of a Douglas County Outdoor Festival Entertainment Event application for the Douglas County Building Industry Association for Promoting Business in Douglas County on July 10, 2004.
18. Approve a Town street closure/special event application for Sharkey's Casino for a Back Parking Lot event on July 3, 2004 from 12:00 noon to 7:00 p.m. and waive the \$100 Town fee.
19. Recommend approval of a Douglas County Outdoor Entertainment Event application for Sharkey's Casino for a Back Parking Lot event on July 3, 2004 from 12:00 noon to 7:00 p.m.
20. Approval a Town street closure/special event application for Gardnerville Business Association's Hoedown August 27, 2004 and waive the \$100 Town fee.
21. Recommend approval of Douglas County Outdoor Entertainment Event application for Gardnerville Business Association's Hoedown August 27, 2004

CORRESPONDENCE

22. Correspondence received by Town.

TOWN MANAGER

23. Approve Claims for June 2004
24. Approve transfers for June 2004
25. Approve Manager's monthly report for June 2004
26. Approve Manager's leave for July 17 thru July 25 and August 7 thru August 15, 2004 for Boy Scout Summer Camp and a Scout 50-mile hike.
27. Approve payment to NDOT for conduit installed on Main Street through the inter-agency local agreement.
28. Approve grant payment to the Nevada Civil War Volunteers (renamed the Comstock Civil War Reenactors) for Heritage Weekend events.
29. Approve purchase of a restroom-building package from Romtec utilizing GSA schedule pricing.
30. Approve purchase of a turf mower and equipment utilizing State of Texas Contract 515-A1 pricing.
31. Approve purchase of additional sewer discharge units from Minden-Gardnerville Sanitation District for the Heritage Park restroom.
32. Approve refunding of fees for two residential drive approach installations, waiver of fees for two residential driveway approaches, and authorize staff to waive future fees for similar owner improvements.
33. Approve purchase of 6 litter receptacles for Main Street.
34. Approve retrofit of non-conforming drainage lids and removal of unnecessary drainage manholes on Main Street.

NEVADA LEAGUE OF CITIES AND MUNICIPALITIES

35. Legislative Committee update

ADMINISTRATIVE AGENDA

IF ANY ITEMS WERE PULLED FROM THE CONSENT CALENDAR, THOSE ITEMS WILL BE HEARD AT THIS POINT

TOWN ATTORNEY

- 36. Monthly report of activities (approx 5 minutes).
- 37. Discussion and possible action on closure of meeting, pursuant to NRS 241.015 2(b)(2) for purposes of conferring with counsel regarding potential or current litigation (approx 5 minutes).

ADJOURN TO CLOSED SESSION

- 38. Closed meeting, pursuant to NRS 241.015 2(b)(2) for purposes of conferring with counsel regarding potential or current litigation (approx 10 minutes).

RECONVENE IN OPEN SESSION

- 39. Discussion and possible action on decisions from conference with counsel regarding potential or current litigation presented in closed session (approx 5 minutes).

TOWN ENGINEER

- 40. Update on Town projects (approx 5 minutes).

TOWN MAINTENANCE FOREMAN

- 41. Monthly Report of Activities-verbal (approx 5 minutes).

TOWN MANAGER

- 42. Discussion and possible action on Main Street sidewalk improvement plans (approx 10 minutes).

NEXT REGULAR TOWN BOARD MEETING AUGUST 3, 2004